**Express Group Fife **

**Volunteer Trustee Application Form**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Full name |  | | | | | |
| Home address |  | | | | | |
| Telephone | Work |  | | Mobile |  | |
| Email address |  | | | | | |
| DOB |  | | | | | |
| Occupation |  | | | | | |
| Qualifications |  | | | | | |
| Which of the following skills or experience could you bring to the Board? | Please indicate against each relevant area whether it is your Principle skill, by writing ‘P’, or a secondary skill where you have experience, by writing ‘S’. | | | | | |
|  | | P/S |  | | P/S |
| Human Resources | |  | Business Management | |  |
| Financial / Accounting | |  | Marketing / P.R. | |  |
| Fund Raising | |  | Welfare | |  |
| Legal | |  | Cultural | |  |

**The Person Specification outlines some of the key skills we seek in a potential Trustee of Express Group Fife. Please indicate against each of the following broad categories how you think your own skills and experience would enable you to fulfill the role of a Trustee as described in the Role Description. You may also want to enclose a CV with this application.**

|  |  |
| --- | --- |
| **Key skills** | **Narrative** |
| 1. Commitment to Express Group Fife aims and visions |  |
| 1. Interpersonal |  |
| 1. Teamwork |  |
| 1. Communication |  |
| 1. Drive and determination |  |
| 1. Strategic perspective |  |
| 1. Intellectual and technical ability |  |
| 1. Leadership |  |
| 1. Experience and understanding of a Local Infrastructure Organisations |  |
| 1. Current circumstances |  |
| 1. Equal opportunities |  |

|  |
| --- |
| **Why do you wish to become a Trustee of Express Group Fife?** |

**Please give details of two people who would be willing to provide a reference**

|  |  |
| --- | --- |
| Name | Name |
| Address | Address |
| Tel. and email | Tel. and email |

Signature Date

**Please send the completed application to:**

**Mr Gary Guichan, Manager, Express Group Fife**

**New Volunteer House, 16 East Fergus Place, Kirkcaldy, KY1 1XT**

**Or email to** [**gary@expressgroupfife.org.uk**](mailto:gary@expressgroupfife.org.uk)